



Manston Parish Council

Date: 12th December 2022

To: Members of Manston Parish Council

You are hereby summoned to attend the Meeting of the Parish Council. The meeting will be held at the Manston Village Hall, on Monday 12th December 2022 at 7.15 pm for the purpose of transacting the business mentioned below.

AGENDA

<u>Item No</u>	<u>Subject</u>
100/22-23	APOLOGIES FOR ABSENCE
101/22-23	DECLARATIONS OF INTEREST & CO-OPTION OF NEW MEMBERS To register any new interests or de-registration by Members, and co-opt any new members.
102/22-23	MINUTES OF PARISH COUNCIL MEETING for approval (Appendix A) To re-approve the minutes of the Parish Council Meeting held on 10 ^{4th} November 2022
103/22-23	FINANCIAL MATTERS for approval (Appendix B) a) To note and resolve to agree receipts and payments as listed. Two Cllrs to sign cheques. b) To note the cash book circulated.
104/22-23	Chairman's Report to note
105/22-23	PLANNING to note (Appendix C) a) To note planning applications
106/22-23	HIGHWAYS to note a) To note any issues regarding the Rights of Way b) Flete Road update on land purchase c) To receive any appropriate updates from the Highways representative.
107/22-23	MANSTON PARK to note a. To review park check.
108/22-23	INDIVIDUAL COUNCILLOR REPORTS to note To receive updates from a) County Councillor b) District Councillor c) PCSO d) Community Warden e) Clerk
109/22-23	Budget (Appendix D)
110/22-23	PUBLIC QUESTIONS/ITEMS FOR NEXT AGENDA
111/22-23	DATE OF NEXT MEETING 9th January 2023 at 7:15pm at Manston Village Hall

Manston Parish Council

Chairman: Cllr Guy Wilson

Clerk: Miss Ashley Jackson

Email: manstonparishcouncil@gmail.com

**Minutes of the Parish Council meeting held on 14th November 2022 at 7.15 pm
At Manston Village Hall, Manston**

Present **Parish Councillors** Cllrs Ian Amato (Acting Chair), Sara Amato, Robin Tritton, Henry Robinson and Roy Matthews

In Attendance -- Ashley Jackson (Clerk/RFO) 7 residents, Cllr Abi Smith and Cllr Linda Wright

88/22-23 **APOLOGIES FOR ABSENCE**
Cllr Wilson, Rex Goodban and Hazel Chandler

89/22-23 **DECLARATIONS OF INTEREST**
The Declarations of Interest Form was passed around for those in attendance to sign. No declarations were made.

90/22-23 **MINUTES OF THE PREVIOUS MEETING**
It was proposed by Cllr Amato to accept the Minutes of the Parish Council Meeting held on 10th October 2022. Seconded by Cllr Robinson. These were signed by Cllr Amato as a true record.

91/22-23 **FINANCIAL MATTERS**

- a) Members resolved to approve the Schedule of Payments which was proposed by Cllr Amato, seconded by Cllr Robinson, all in favour. Signed as appropriate by Cllr Dearing and Cllr Matthews.
- b) The Cllrs acknowledged receipt of the cash book which the clerk had circulated showing income and expenses to date.
- c) Clerk advised that Cllrs Amato are to be added as signatories and Cllr Dolan and Cllr Champs removed. Proposed Cllr Amato, seconded Cllr Robinson. All in favour. Clerk to contact Nat West. Change of address signed also as Clerk has moved.

92/22-23 **CHAIRMAN'S REPORT**
There is no update from the Chairman.

93/22-23 **PLANNING**
The planning list was circulated but there were no comments.

94/22-23 **HIGHWAYS**

- a) To note any issues regarding Rights of Way – nothing to update.
- b) Flete road update – Cllr Dearing has chased the solicitor but it requires another form. This purchase has taken almost a year. John Sladden also needs to sign a form. Cllr Dearing will continue to chase this.
- c) Highway Improvement Plan – a virtual meeting is taking place with KCC on 9th January 2023 at Cllr Wilsons house, with the other Cllrs present. This meeting is virtual.
- d) Manston Court Road there is still an issue with the hedges – someone to send clerk some photos. Preston Road drain blocked – clerk. Cllr Tritton advised that the bad pothole has been filled in Preston Road.

95/22-23 **MANSTON PARK**

Hazel had sent a park check in her absence – gap in fence awaiting a price from contractor. Gate bolt needs replacing- Cllrs Amato and Cllr Matthews will look at the gate. Cllr Wilson spoke to a contractor Sovereign Play and they have provided a quote of £2018.15, Cllr Amato proposed the quote be accepted seconded Cllr S Amato all Cllrs in favour.

96/22-23 **INDIVIDUAL COMMITTEE REPORTS**

Cllr Wright was hoping to get an update on the MOD but was unable to do so before the meeting – couple of issues with people flagging cars down – she urged people not to stop. Cllr Wright advised she went to the Menin Gate to lay a wreath. She advised KCC budget is not in a good position as we had seen in the press. Cllr Smith- Old Village hall tree issue was brought up – she confirmed that the trees are not protected. Green Doctors surgery is 21st Feb – she will confirm nearer the time.

97/22-23 **Budget**

Clerk discussed the budget – Cllrs were happy with the amounts proposed. Clerk will circulate again after the meeting. The budget will be on the agenda in December, for final discussions and to agree the precept request from TDC.

98/22-23 **Manston Immigration Centre**

Cllr Wilson has taken part in a couple of press interviews and attended the site for a visit with Hazel. Cllr Dearing has received an email from Home Office – Clerk advised that it is Minster PC who should respond as the site is within Minster ward and should be forwarded to them.

99/22-23 **PUBLIC QUESTIONS/ITEMS FOR THE NEXT AGENDA**

Sign on Manston road is still not working outside Grenham Lodge -clerk to report again. Cllr Tritton asked for a microphone – clerk to see how much they are. Cattle Yard cafe opening soon as per website. There was a discussion about the previous shop in the village.

100/21-22 **DATE/TIME OF THE NEXT MEETING**

The next Parish Council Meeting will be held at 7:15pm 12th December 2022 in the Village Hall @Manston.

The meeting closed at 7.58pm.

MANSTON PARISH COUNCIL
SCHEDULE OF PAYMENTS
Closing Financial Statement, Ashley Jackson, Clerk.

DATE PREPARED 12th December 2022				
Bank Balance as at November 2022				£
Cheques out				
Date	Cheque Number		Details	
12/12/22	2080		Roy Matthews	115.13
12/12/22	2081		Miss A Jackson Wages	338.68
12/12/22	2082		Miss A J Jackson expenses	75.79
			TOTAL	529.60
Payments in				
Date	Details			

Payments checked by *Date*

Payments checked by *Date*

(2 Cllrs who are non-signatories need to sign Schedule of Payments for payment once satisfied with goods or services have been received, invoice additions OK, VAT OK and bona fide supplier).

Planning List – 12.12.22

Ref & Location	Description	MPC Action & Outcome
FH/TH/22/1492 1 Elm Grove, Manston, Ramsgate, Kent	Erection of single storey and first floor side extension over existing utility room together with single storey rear extension together with 3no. rooflights	
FH/TH/22/1562 5 Highlands Glade, RAMSGATE, Kent, CT12 5GS	Erection of a single storey rear extension following demolition of existing conservatory	

	Budget 21/22	Budget22/23	Budget 23/24
Expenditure			
Clerks Salary	5000	5000	5000
Clerks Expenses/Post/Phone	1000	1000	1000
Rent of Hall	360	360	360
Printing & Copying	150	150	150
Training	200	200	200
Subs	500	500	700
Bank Charges	0	0	0
Insurance	2000	2000	2000
Audit Fees	600	600	650
Park Maintenance	8000	8000	12,000
Chairmans Allowance	300	300	300
Christmas Exp	300	300	300
Election Costs	3000	3000	3000
Highways (speed test)	5000	5000	5000
Lampost Flete Road	5000	15000	15000
War Memorial & Gate			
Repairs	0	0	0
Kerb The Leys	10,000	10000	0
Platinum jubilee celebrations		1500	0
Highway Improvement plan			10000
Misc			1000
Total	<u>42,410</u>	<u>52,910</u>	<u>56660</u>

Income 20/21

Precept	20,020	21,000	21,000	With approval to go within £200 up or down depending on CTAX base
Agency Payment				
KCC Members Grant				
Community Benefit Fund				
Insurance Claim				
HMRC VAT				
Bank Interest				
Bank Charges refund/compensation				
<u>Total</u>	<u>20,020</u>	<u>21,000</u>		
Current Bank Account Balance			57,774.72	